



# AGENDA

## **Measure M Taxpayer Oversight Committee - Annual Eligibility Review Subcommittee**

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### **Committee Members**

Matt McGuinness, Chair    *District 5*  
Richie Kerwin Lim        *District 1*  
Margie Drilling            *District 2*  
Alan Dubin                 *District 2*  
Ronald Randolph         *District 3*  
Eugene Fields             *District 3*  
Stanley Counts            *District 4*

Orange County Transportation Authority  
550 South Main Street, Room 103/104  
Orange, California

**Wednesday, March 29, 2017 5:30 p.m.**

### **Staff**

Sean Murdock              *Finance Director*  
Lori Koh                     *Senior Financial Analyst*  
Nereida Villasenor        *PMO Analyst*  
Sam Kaur                    *Section Manager, Measure  
M Local Programs*  
May Hout                    *Senior Transportation  
Funding Analyst*

*Any person with a disability who requires a modification or accommodation in order to participate in this meeting should contact the Measure M2 Local Programs section, telephone (714) 560-5905, no less than two (2) business days prior to this meeting to enable OCTA to make reasonable arrangements to assure accessibility to this meeting.*

*Agenda descriptions are intended to give members of the public a general summary of items of business to be transacted or discussed. The posting of the recommended actions does not indicate what action will be taken. The Committee may take any action which it deems to be appropriate on the agenda item and is not limited in any way by the notice of the recommended action.*

*All documents relative to the items referenced in this agenda are available for public inspection at [www.octa.net](http://www.octa.net) or through the Measure M2 Local Programs office at the OCTA Headquarters, 600 South Main Street, Orange, California.*

### **Call to Order and Self Introductions**

### **Consent Calendar Items**

*All items on the Consent Calendar are to be approved in one motion unless an Annual Eligibility Review (AER) Subcommittee member requests separate action on a specific item.*

#### **1. Approval of October 20, 2016 AER Subcommittee Minutes**

### **Discussion Items**

There are no discussion items.

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# AGENDA

## Measure M Taxpayer Oversight Committee - Annual Eligibility Review Subcommittee

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### Regular Items

#### 2. Review of Measure M2 (M2) Expenditure Reports for FY 2015-16 – Sean Murdock

##### **Overview**

All local jurisdictions in Orange County are required to submit and adopt expenditure reports in order to remain eligible to receive M2 net revenues. The M2 expenditure report is one of the five eligibility requirements that the Taxpayer Oversight Committee (TOC) has designated the AER subcommittee to review and ensure that local agencies' expenditure reports are consistent with the M2 Ordinance.

##### **Recommendation**

Approve fiscal year 2015-16 expenditure reports and find all local jurisdictions eligible to receive Measure M2 net revenues for fiscal year 2016-17.

#### 3. Eligibility Review Next Steps – May Hout

- **Monday, April 3, 2017**

*Committee members must complete the review forms and return signed forms to OCTA by Monday, April 3, 2017. OCTA staff will prepare a staff report that includes the subcommittee recommendations to TOC on Tuesday, April 11, 2017.*

- **Tuesday, April 11, 2017**

*The AER subcommittee chair, Matt McGuinness, will present the eligibility findings at the TOC meeting on Tuesday, April 11, 2017.*

- **Monday, May 1, 2017 and May 8, 2017**

*The expenditure report eligibility findings are scheduled to be presented to the OCTA Regional Planning & Highways (RP&H) Committee on Monday, May 1, 2017 and Board of Directors on May 8, 2017 for final Fiscal Year 2016-17 eligibility determination.*

#### 4. Public Comments

#### 5. Adjournment

*The next meeting of this subcommittee will be held in September 2017. The subcommittee will be reviewing four eligibility components for the Fiscal Year 2017-18 M2 Eligibility Cycle: Congestion Management Program, Local Signal Synchronization Plan, Mitigation Fee Program, and Pavement Management Plans. An orientation will be scheduled prior to the meeting to provide an overview of the eligibility requirements due during the FY 2017-18 M2 Eligibility cycle.*

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# MINUTES

## Measure M Taxpayer Oversight Committee – Annual Eligibility Review Subcommittee October 20, 2016

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### **Voting Members Present:**

Matt McGuinness, Chair     *District 5*  
Margie Drilling             *District 2*  
Ronald Randolph          *District 3*  
Eugene Fields             *District 3*  
Stanley Counts            *District 4*

### **Staff Present:**

Alice Rogan  
Sam Kaur  
May Hout  
Zain Bhombal  
Paul Rodriguez, OCTA Consultant

### **Voting Members Absent:**

Richie Kerwin Lim         *District 1*  
Alan Dubin                 *District 2*

*Meeting was called to order by May Hout at 5:30 p.m.*

## **1. Welcome, Introductions and Background**

May Hout introduced OCTA staff and a consultant representative. Ms. Hout and Ms. Rogan provided an overview of the role of the Annual Eligibility Review (AER) Subcommittee and Brown Act reporting requirements.

A PowerPoint presentation was used for reference for these items and other topics identified on the agenda.

Ms. Hout, Ms. Rogan, and Mr. Rodriguez responded to questions from subcommittee members regarding Renewed Measure M Ordinance requirements and public meeting communication protocol.

## **2. Pavement Management Plan (PMP) Submittals**

This item was a follow-up to the September 20, 2016 meeting. A summary table depicting PMP report status and staff recommendations for 21 local agencies was previously distributed.

In addition, copies of the complete PMP reports for Fullerton and Placentia were provided for a more thorough review. Ms. Hout updated AER members on the materials and led discussion.

AER subcommittee members asked questions about apparent funding shortfall implications, staff review process and opportunities to strengthen pavement maintenance investment with overall local agency priorities.

Members focused on reduced overall pavement condition compared to prior review cycles identified for the cities of Placentia and Fullerton. Ms. Hout, Ms. Rogan, and Mr. Rodriguez addressed committee members concerns.

Acceptance of the PMP submittals as compliant with M2 Eligibility requirements was moved by Member McGuinness and seconded by Member Counts for all affected cities including Aliso Viejo, Buena Park, Costa Mesa, Fountain Valley, Fullerton, Garden Grove, Huntington Beach, Laguna Beach, Laguna Hills, Laguna Niguel, Laguna Woods, La Palma, Mission Viejo, Orange, Placentia, Rancho Santa Margarita, Santa Ana, Seal Beach, Villa Park, Westminster, and Yorba Linda.



**MINUTES**  
**Measure M Taxpayer Oversight Committee –**  
**Annual Eligibility Review Subcommittee**  
**October 20, 2016**

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The motion passed 4-0, Member Randolph abstained on this item since he was not in attendance at the September 20, 2016 meeting.

Following discussion regarding local funding priorities and pavement management strategies, committee members expressed concerns about the downward trend in pavement conditions based on the seven year projections provided in the current PMPs for the cities of Fullerton and Placentia.

Committee also noted that it is important to continue to address the condition of pavement on an ongoing basis to avoid the deterioration.

A motion was made by Member Fields and seconded by Member Randolph to communicate concerns to the cities of Fullerton and Placentia. This action was approved 4-1 with Member Counts dissenting.

**3. Next Steps**

The AER subcommittee Chair, Mr. McGuinness, will present the eligibility findings to the Taxpayer Oversight Committee (TOC) at the next scheduled meeting on December 12, 2016.

For the September 2017 AER subcommittee meeting, an orientation will be held before the first meeting and OCTA staff will review eligibility requirements due during the cycle. A comment section will be added to future review forms, which will allow committee members to document comments on agency-specific materials.

**4. Public Comments**

There were no members of the public present.

**5. Adjournment**

Meeting adjourned at 6:40 pm. The next AER meeting will be held in March 2017 to review Expenditure Reports from 35 local agencies.